



Many Moons

**A Year of Planning for Youth
Services Librarians in Public
Libraries in New York State**

CLICK, CLACK, MOO

Prepare statistical and narrative reports re circulation, reference transactions, weeding, etc.
Submit a monthly report to administration
Submit an annual report to trustees

MAKE WAY FOR DUCKLINGS

Offer programming for toddlers and preschoolers
Invite classes to visit the library
Reach out to youth in the community who are not currently library users

SPEAK

Consider forming a “teen advisory council” to obtain feedback for your library
Talk at teen centers, high schools, middle schools and youth centers to reach non-users

THE RELATIVES CAME

Conduct parenting programs
Offer programming at different times, to accommodate all families
Be sensitive to families of children with special needs

THE VIEW FROM SATURDAY

Review events of the past week and make notes for reports
Prepare publicity for upcoming programs

THE GIVER

Establish a relationship with State representatives, local legislators, area business owners and organizations as possible funding sources
Visit the NYS Library Development web page regularly for grant opportunities

ONE HOT SUMMER DAY

Offer programming for all ages to maintain interest in reading while school is out
Collaborate with local parks and recreation departments to share outdoor programming ideas
Collect school reading lists from your area and post on your library’s web site

OUT OF THE DUST

Make sure library displays and exhibits are kept current
Update booklists regularly
Add new sites to library’s web page and remove broken links

OH, THE PLACES YOU’LL GO!

Visit community organizations, day care centers, preschools, Head Start programs, schools and establish a working relationship with the principal or person in charge.
Attend continuing education programs
Participate in professional organizations