Madison-Oneida BOCES SLS
FIVE YEAR LIBRARY SYSTEM PLAN OF SERVICE (School Library Systems) 2021-2026

SECTION 1 - GENERAL INFORMATION
July 1, 2021 - June 30, 2026

1.1	Name of System	Madison-Oneida BOCES School Library System
1.2	Street Address	1136 Freedom Drive
1.3	City	Oneida
1.4	Zip Code	13421
1.5	Four Digit Zip Code Extension (enter N/A if unknown)	7112
1.6	Telephone Number (enter 10 digits only)	(315) 361-5663
1.7	Fax Number (enter 10 digits only)	(315) 361-5667
1.8	Name of System Director	Susan LeBlanc
1.9	E-Mail Address of the System Director	sleblanc@moboces.org
1.10	System Home Page URL	https://www.moboces.org/programs_services/scd/cis
1.11	URL of Current Membership List	https://moboces.libguides.com/ld.php?content_id=50404379
1.12	Date of Establishment	7/1/1985
1.15	Square Mileage of System Service Area	815
1.16	Population of System Service Area	N/A
1.17	Type of System	SLS

SECTION 2 - SYSTEM GOVERNANCE AND MEMBERSHIP
BYLAWS

2.1	URL of Current Governing Bylaws	https://moboces.libguides.com/policies

APPOINTMENT/ELECTION OF SYSTEM BOARD/SYSTEM COUNCIL

2.2	System Board / System Council Appointment/Election - Indicate whether theSystem Board / System Council Members are appointed or elected (select one).	O - Other (specify using the note)
2.3	Indicate by whom the System Board / System Council Members are appointed/elected.	Council members are identified by their respective district/organization, and then formally approved by the BOCES BOE.

ADVISORY GROUPS

2.4 Advisory Groups - Indicate the groups that advise the System Board / System Council. (check all that apply):

a.	Members Directors' Organization / SLS Advisory Council	No
g.	Communications Coordinators Group	Yes
h.	CO-SERS Advisory Committee	No
i.	Cooperative Collection Development Committee	No
j.	Other (specify using the note)	No

SECTION 3 - PLANNING

NEEDS ASSESSMENT AND DEVELOPMENT OF THE PLAN OF SERVICE

3.1	Provide a summary describing the processes used to assess member needs in the development of the Plan of Service.	February 2020 Council & Communication Coordinator meeting (combined). Council members and Communication Coordinators, together, dedicated a half day to a deep review of the Plan of Service and made suggestions for improvements. Participants broke into groups; each group focused on a single Element. We then re-convened as a large group and discussed and recorded each group's recommendations for improvements. Fall 2020. Review of Annual Survey results, both annually and recently (aggregated over the current Plan's years, '16-'21) to identify areas of adjustment and improvement. This survey is aligned with our Plan of Service Elements. The SLS director then incorporated those suggestions from February 2020 meeting noted above, as well as improvements based on Annual Survey results noted above, into a first draft. This first draft was shared with Council and all member School Librarians from our region in December 2020, in Google Docs with "Comments" functionality enabled. Council members and librarians provided additional suggestions on this first draft through comments. The SLS Director send out periodic reminders during the time period that the draft plan was open for comment, through the end of February. The SLS director incorporated suggestions, as appropriate, from the open Comment period of the first draft, to create a final draft. This draft was shared with Council and School Librarians during March 2021, leading up to our SLS Council meeting on March 26, where the final version was approved by Council.
3.2	Identify the groups involved in development of the Plan of Service and each group's role.	Communication Coordinators: school librarians who represent district school library program needs, participated in our February 2020 combined Council and Communication Coordinator meeting to conduct a deep review of 16-21 Plan of Service, and make recommendations for changes, as noted in 3.1. These school librarians also participated in activities noted in School Librarians group. School Librarians: respond to Annual Survey each year, which is aligned with Plan of Service Elements, thereby providing feedback on SLS programs and services and recommendations for changes. Provided input on first draft via digital comments. Provided input on final draft via digital comments. SLS Council Members: provide ongoing oversight of Plan of Services activities via participation in regular Council Meetings over the last 5 years; participated in our February 2020 combined Council and Communication Coordinator meeting to conduct a deep review of '16-'21 Plan of Service, and make recommendations for changes, as noted in 3.1. Provided input on first draft via digital comments. Provided input on final draft via digital comments. Reviewed and approved final document.
3.9	Provide the URL of the 2021-2026 Member Plan template	https://www.surveymonkey.com/r/JDNG98C
3.10	Provide the URL of the 2021-2026 Cooperative Collection Development Plan	https://moboces.libguides.com/ld.php?content_id=42245432

EVALUATION

3.12 Describe the information to be collected in order to evaluate and determine members' satisfaction with the system's services.

The System annually collects evaluation data from our member librarians, through our Annual Survey. This information includes members' perceptions and feedback about the Plan of Service-aligned programs and services offered by the SLS, and suggestions for improvement. Each year, we review this feedback and consider it for changes to programs and services for the next school year. The System solicits suggestions from school librarians and Council for programs and services throughout the regular school year, including through Communication Coordinator meetings, SLS Council meetings, emails (on targeted topics as well as in monthly email Newsletters), individual consultations, and other mechanisms. The SLS Director attends regional principals' meetings and shares SLS program and services information, and considers any recommendations or ideas that might support districts' needs, as appropriate. The SLS solicits feedback through evaluations following SLS-sponsored PD events, in order to continuously improve PD opportunities provided. The SLS gathers feedback from individual consultations, such as those related to technical services, school library program visits (one-on-one), resource sharing-related consultations, and others, and considers it for programs and services changes and improvements.

3.13 Provide the URL for the evaluation form(s) used by members.

https://www.surveymonkey.com/r/KBRXC7S

3.14 Describe how the information on customer satisfaction will be used to shape the system's plan in the next year or in the following planning cycle.

In the next year, the SLS will review the information as described in 3.12, on an on-going basis, and use it to modify or develop activities aligned with the Plan of Service goals and outcomes. For such changes or additions, the SLS will share ideas and solicit feedback from Council and Communication Coordinators.

REVISION PROCESS

3.15 Describe the process for revising the system's Plan of Service for submission to the New York State Education Department/New York State Library.

-Gather stakeholder input on recommended changes, through in-person dedicated review time in formal meeting of Council and Communication Coordinators, combined. -Gather member school librarian input, from direct communications and through a compilation of Annual Survey results. - Consider changes such as regarding technology, state curriculum & instruction initiatives, etc., and whether our plan needs updating in that regard. - Consider current needs of districts for potential plan changes/updates. -Review other School Library Systems' Plans of Service for potential aspects to integrate. -Based on the above, create draft revised plan to share with stakeholders through a medium that allows asynchronous digital input, such as Google Docs w/Comments enabled. -From input received on draft, create final version to share with stakeholders for final review and ultimately Council approval.

SECTION 4 - GOALS/RESULTS

4.1 The Library System's Mission Statement (The Instructions include the definition of the mission statement.)

Improving student learning through excellence in school library programs.

Minimum Requirement for questions 4.2 through 4.6, 4.8 through 4.12, 4.14 through 4.16 - complete one repeating group for <u>each</u> topic of <u>every</u> element.

4.2 Element 1 - RESOURCE SHARING
Cooperative Collection Development

1   Goal Statement   The SLS will provide guidance to members on development, maintenance, and use of the Cooperative Collection Development Collections.

2a.   Indicate year(s) during which the system will be addressing this goal (check all that apply)

	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3.   Intended Result(s)   Relevant collections of both print and ebooks will be available for members' access.

4.   Evaluation Method(s)   Annual survey of librarians Union Catalog statistics CCD (Supplementals) ebooks collection statistics Online training guide/s

4.3 Element 1 - RESOURCE SHARING
Union Catalog

1.   Goal Statement   The Union Catalog will contain current, accurate and complete records. The Union Catalog will provide access to a comprehensive collection of rich and relevant K-12 resources to support the curriculum across all content areas, and personalized, independent reading needs.

2a.   Indicate year(s) during which the system will be addressing this goal (check all that apply)

	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3.   Intended Result(s)   The catalog will accurately reflect the library holdings of the greater Union region. Student, staff, and librarian needs for materials for research, curricular support, and personal interests that cannot be met at the school level will be met at the Union level.

4.   Evaluation Method(s)   Annual survey of librarians Informal sharing at Communication Coordinators and SLS Council meetings Review of data on sharing and participation in services. Resource sharing statistics Analyses of Union Catalog errors and incongruencies.

4.4 Element 1 - RESOURCE SHARING
Delivery

1.	Goal Statement	The SLS will provide, maintain, and participate in an efficient system of delivery that minimizes delivery time for interlibrary loan (ILL) resources.
2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	

	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3.	Intended Result(s)	ILL materials will be received by members in a timely manner.
4.	Evaluation Method(s)	Annual survey of librarians Feedback from ILL- related communications ILL statistics

4.5 Element 1 - RESOURCE SHARING
Interlibrary Loan

1.	Goal Statement	The SLS will maintain and enhance ILL resource sharing through system services and support, to maximize access to resources across the greater region.
2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	

	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3.	Intended Result(s)	The ILL process will be streamlined and efficient. Members will have access to training and support on the ILL process. All members will participate in the ILL ecosystem.
4.	Evaluation Method(s)	Annual survey of librarians Review of electronic resource use statistics Feedback from ILL-related communications

4.6 Element 1 - RESOURCE SHARING
Digital Collections Access

1.	Goal Statement	The SLS will continue to host and develop a regional eBooks and audiobooks collection, providing access, training, and support.

2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	
	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3.	Intended Result(s)	Members will access and efficiently utilize a regional collection of ebooks and audiobooks. Equitable access to eResources will be provided, to promote student achievement including through access to built-in eresources features to support and extend learning, and to meet students' individual needs for personal/aesthetic growth. Training and support for the effective and efficient use of eResources will be provided to members.
4.	Evaluation Method(s)	eBooks collection statistics eBooks usage statistics Training and consultation statistics

4.7 Element 1 - RESOURCE SHARING
Other (Optional)

1. Topic

2. Goal Statement

3a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	
	Year 1	No
3b.	Year 2	No
3c.	Year 3	No
3d.	Year 4	No
3e.	Year 5	No

4. Intended Result(s)

5. Evaluation Method(s)

4.8 Element 2 - SPECIAL CLIENT GROUPS

1.	Topic	Special Client Groups
2.	Goal Statement	The SLS will provide guidance and resource guides to services, resources, and collections relevant to the special client groups within our districts, which may include: reluctant readers, English Language Learners, LGBTQ students, culturally diverse students, students with social emotional needs, rural needs, college & career preparation, and others.

3a. Indicate year(s) during which the system will be addressing this goal (check all that apply)

	Year 1	Yes
3b.	Year 2	Yes
3c.	Year 3	Yes
3d.	Year 4	Yes
3e.	Year 5	Yes

4. Intended Result(s) — Librarians will be able to effectively and efficiently support the resource needs of diverse learners in their programs.

5. Evaluation Method(s) — Resource guides on the SLS website will be reviewed for relevance, currency, and comprehensiveness. Website statistics PD/training statistics & feedback Annual survey of librarians

4.9 Element 3 - PROFESSIONAL DEVELOPMENT AND TRAINING

1. Goal Statement — The SLS will provide high quality, relevant and forward-thinking

professional development to develop librarians' knowledge and skills. Areas of priority will include those related to: current local, state, and federal education/standards initiatives, the National School Library Standards and the ESIFC, and emerging categories of information literacy, such as media literacy and digital fluencies. Included will be access for school librarians to a high quality professional collection of books and journals.

2a. Indicate year(s) during which the system will be addressing this goal (check all that apply)

	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3. Intended Result(s) — School librarians will be leaders in providing strong school library programs, services, and instruction that increase librarian/teacher collaboration and promote student achievement. School librarian/teacher professional collaboration will increase. School librarians will implement programs that empower students to be critical thinkers, enthusiastic readers, skillful researchers, and ethical users of information.

4. Evaluation Method(s) — Workshop attendance statistics Survey results from workshops and related events. Annual Survey of librarians SLS professional collections statistics Collection development data for the SLS professional collection

1. Goal Statement — The SLS will offer alternative modalities of professional development as appropriate (beyond in-person at our facilities,) including in-district and online.

2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	
	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes
3.	Intended Result(s)	Member librarians will have choices about participation in professional development opportunities.
4.	Evaluation Method(s)	Number of PD Offerings and Delivery Methods

1.	Goal Statement	The SLS will create, utilize and maintain relevant technology mechanisms for sharing professional ideas, resources, & literature.
2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	
	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes
3.	Intended Result(s)	The SLS will create & maintain Libguides to capture, organize, and make accessible professional sharing ideas & resources. The SLS will continue to offer & explore various options for online professional sharing, and implement based on community interest.
4.	Evaluation Method(s)	Website statistics Annual Survey of librarians

4.10 Element 4 - CONSULTING AND DEVELOPMENT SERVICES

1.	Goal Statement	The SLS will provide technological expertise and information to members
2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	
	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes
3.	Intended Result(s)	Librarians will receive timely and knowledgeable updates regarding SLS supported technologies & platforms, and timely and knowledgeable responses to their inquiries for assistance.

4.	Evaluation Method(s)	Number & timeliness of emails & updates (newsletters) Notes from Communication Coordinators' & Council Meetings Annual librarian survey
1.	Goal Statement	The SLS will assist school librarians in program evaluation and improvement through use of tools such as the NY State SLP (formerly SLMPE.)
2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	
	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes
3.	Intended Result(s)	Librarians will continually work towards improving their program.
4.	Evaluation Method(s)	Annual survey of librarians Individual program evaluation results
1.	Goal Statement	The SLS will create and share opportunities for region's school librarians to engage their students in literacy and academic enrichment activities.
2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	
	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes
3.	Intended Result(s)	Librarians will have the opportunity to offer enhanced literacy and achievement opportunities to their students, such as media literacy programming, makerspace/STEAM programming, social and community opportunities regarding independent reading, etc.
4.	Evaluation Method(s)	Annual survey of librarians Feedback from events/opportunities Mini-grant reports
1.	Goal Statement	SLS staff will continue visits to member schools to meet with librarians and administrators to provide information, answer questions, and promote library programs.
2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	
	Year 1	Yes

2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3. Intended Result(s)   Librarians and administrators will have a clearer understanding of school library programs and school library systems supports & resources. SLS staff will be better able to meet the individual needs of the region's school library programs.

4. Evaluation Method(s) Annual survey of librarians Visit/consultation statistics

4.11 Element 5 - COORDINATED SERVICES FOR MEMBERS
Virtual Reference

1. Goal Statement   The SLS will collaborate with Model Schools, BOCES staff development, other library systems, the regional library automation service and regional state associations to enhance services to members. The SLS will explore new ways to collaborate with libraries and library systems of the region, and seek new outside opportunities to collaborate and coordinate.

2a. Indicate year(s) during which the system will be addressing this goal (check all that apply)

	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3. Intended Result(s)   Librarians, students, and educators will benefit from coordinated services for more effective school library media programs.

4. Evaluation Method(s) Informal sharing at Communication Coordinators and SLS Council meeting. Annual survey of librarians Workshop attendance statistics and surveys. Participation statistics and evaluations from collaborative events and programs. Overdrive Connect (w/public library) ebooks stats.

4.12 Element 5 - COORDINATED SERVICES FOR MEMBERS
Digitization Services

1. Goal Statement   N/A

2a. Indicate year(s) during which the system will be addressing this goal (check all that apply)

	Year 1	No
2b.	Year 2	No
2c.	Year 3	No
2d.	Year 4	No
2e.	Year 5	No

3. Intended Result(s)   N/A

4. Evaluation Method(s) N/A

4.13 Element 5 - COORDINATED SERVICES FOR MEMBERS
Other (Optional)

1. Topic

2. Goal Statement

3a. Indicate year(s) during which the system will be addressing this goal (check all that apply)

	Year	
	Year 1	No
3b.	Year 2	No
3c.	Year 3	No
3d.	Year 4	No
3e.	Year 5	No

4. Intended Result(s)

5. Evaluation Method(s)

4.14 Element 6 - AWARENESS AND ADVOCACY

1. Goal Statement — The SLS will promote awareness locally, at the state level, and nationally of the role of school libraries, school librarians, and school library systems as critical components of the K-12 education infrastructure for students, educators and parents. The SLS will provide an advocacy toolkit for school librarians.

2a. Indicate year(s) during which the system will be addressing this goal (check all that apply)

	Year	
	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3. Intended Result(s) — School library system director and school librarians will act to promote school library and School Library System services; the need for full-time certified school librarian positions will be understood and upheld; and more educators will join the school librarianship field.

4. Evaluation Method(s) — Annual survey of librarians Informal sharing at Communication Coordinators and SLS Council meetings. Attendance at regional, state and national conferences and advocacy-related events SLS Updates Newsletter

1. Goal Statement — The SLS will promote and support local & state level instructional initiatives identifying and developing the school librarian as instructional leader for important 21st century skills. (E.g., ESIFC, media literacy, digital fluency/computer science standards, digital citizenship.)

2a. Indicate year(s) during which the system will be addressing this goal (check all that apply)

	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3. Intended Result(s)   Librarians will take the lead in instructional integration of 21st century skills which are identified at the local and state level as critical for learners and are part of the school librarian curriculum as identified in the National School Library Standards, ESIFC, or other guiding documents.

4. Evaluation Method(s) Workshop attendance statistics and evaluations. Annual survey of librarians School librarian sharing via Communication Coordinators meetings, etc.

1. Goal Statement   The SLS will promote school librarian participation in leadership and advocacy activities locally, statewide and nationally in support of school librarians, school libraries and school library systems.

2a. Indicate year(s) during which the system will be addressing this goal (check all that apply)

	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3. Intended Result(s)   School librarians will develop leadership skills in diverse contexts.

4. Evaluation Method(s) SLS conference attendance/CTLE mini-grants reports Annual survey of librarians Informal sharing at Communication Coordinators and SLS Council meetings SLS Updates Professional organization memberships

4.15 Element 7 - COMMUNICATIONS AMONG MEMBERS

1. Goal Statement   The SLS will develop, encourage and maintain communication and cooperation amongst member libraries and the SLS. The SLS will explore the feasibility of new platforms for facilitating communication among members.

2a. Indicate year(s) during which the system will be addressing this goal (check all that apply)

	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes

3.	Intended Result(s)	Members and administrators will be kept informed of issues facing school librarians through the SLS Updates newsletter. Communication Coordinators will attend 4 meetings per year and communicate regularly with other school librarians in their districts about SLS activities and report back concerns and comments to the SLS.	
4.	Evaluation Method(s)	Annual survey of librarians SLS Updates newsletter/emails archived Communication Coordinator meetings minutes distributed Website statistics	
1.	Goal Statement	The SLS will coordinate a mentor program to encourage the professional growth of both new and experienced school librarians.	
2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)		
	Year 1	Yes	
2b.	Year 2	Yes	
2c.	Year 3	Yes	
2d.	Year 4	Yes	
2e.	Year 5	Yes	
3.	Intended Result(s)	New, supportive professional relationships will be established among the school librarians of the region.	
4.	Evaluation Method(s)	Mentor program participation & evaluation Communication Coordinator meeting minutes	
1.	Goal Statement	The SLS will utilize website/digital guides to capture, organize, archive and deliver important SLS related information.	
2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)		
	Year 1	Yes	
2b.	Year 2	Yes	
2c.	Year 3	Yes	
2d.	Year 4	Yes	
2e.	Year 5	Yes	
3.	Intended Result(s)	Librarians and stakeholders will have a digital point of access for all up-to-date SLS-related information and documentation.	
4.	Evaluation Method(s)	SLS Updates will be archived on the SLS website. Website content will be reviewed for currency and accuracy.	
1.	Goal Statement	The SLS will use videoconferencing, webinars, video recordings, and other remote technologies to enhance professional communications and development among members.	

2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	
	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes
3.	Intended Result(s)	Increased participation in professional learning events through the opportunity for remote and asynchronous participation.
4.	Evaluation Method(s)	Statistics for participation in webinars, videoconference meetings, etc. Video recording viewing statistics

4.16 Element 8 - COLLABORATIVE EFFORTS WITH OTHER LIBRARY SYSTEMS

1.	Goal Statement	The SLS will strengthen existing SLS resources and services and identify and develop new ones by facilitating, coordinating, and sharing programs with and from the MidYork Public Library System, the Central NY Library Resources Council, and other School Library Systems.
2a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	
	Year 1	Yes
2b.	Year 2	Yes
2c.	Year 3	Yes
2d.	Year 4	Yes
2e.	Year 5	Yes
3.	Intended Result(s)	Increased resource sharing, improved student learning and school librarian learning
4.	Evaluation Method(s)	SLS Updates Statistics for member participation in cooperative events

4.17 **Element 9 - OTHER (Optional)** - If there are other elements in the System's Plan of Service not listed above, complete one repeating group for each element.

1.	Element	
2.	Topic	
3.	Goal Statement	
4a.	Indicate year(s) during which the system will be addressing this goal (check all that apply)	
	Year 1	No
4b.	Year 2	No
4c.	Year 3	No

4d.	Year 4	No
4e.	Year 5	No

5. Intended Result(s)

6. Evaluation Method(s)

ASSURANCE

4.18 The Library System's Plan of Service was developed in accordance with provisions of Education Law and the Regulations of the Commissioner and the requirements of the New York State Library, and was reviewed and approved by the Library System Council on (date - mm/dd/yyyy)   3/26/21

APPROVAL - For NYSL Use Only

4.19 The Library System's Plan of Service was reviewed and approved by the New York State Library on (date - mm/dd/yyyy)   06/22/2021

REVISION ASSURANCE

4.20 The Library System's Plan of Service was revised in accordance with provisions of Education Law and the Regulations of the Commissioner and the requirements of the New York State Library, and was reviewed and approved by the Library System Council on (date - mm/dd/yyyy)

REVISION APPROVAL

4.21 The Library System's revised Plan of Service was reviewed and approved by the New York State Library on (date - mm/dd/yyyy)