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| Buffalo and Erie County Public Library | The Buffalo & Erie County Public Library (B&ECPL) continues to provide library service to New York State Correctional facility inmates. During 2020, the Collins, Gowanda, and Wende State Correctional Facilities contracted with the Buffalo & Erie County Public Library for a variety of public libraries services and programs including: interlibrary loan and delivery, reference and consultant services, membership in the Western New York Library Resources Council, and the purchase and delivery of new books and other materials. |
| Clinton- Essex Franklin Library System  Clinton- Essex Franklin Library System (continued) | The Clinton-Essex-Franklin Library System (CEFLS) provided library services to facility libraries in five broad areas including: provision of materials (rotating book collections, audiovisual loan, book clubs in a bag, bulletin board kits, and direct purchase items); reference and interlibrary loan services; a shared McNaughton lease plan; consultant services and continuing education opportunities; and van delivery service. We continued to fulfill the significant volume of requested materials to facilities in a timely manner and maintained a delivery route that is primarily dedicated to correctional facilities.  The McNaughton general interest lease plan was evaluated by system and state correctional library staff and continued. Materials obtained through this plan were collaboratively selected by CEFLS and facility staff. Rotating collections of books were provided to facility libraries upon request to supplement facility library holdings. These collections included books from the shared McNaughton plan. Audiobooks and DVDs purchased by CEFLS were available for loan for Black History Month, educational programs, special observances, and programs coordinated by facility librarians. Approximately 1,093 requests were filled by CEFLS and member libraries. Since it is generally accepted that it costs a minimum of $30 to process each ILL request, we offered correctional facilities over $32,000 worth of ILL service in 2020. Arrangements were made through the 2020 Poulin Project to provide free literature, poetry, and nonfiction books. Reference and consultant services were provided by CEFLS staff on variety of topics including literacy, online resources/databases, and collection development. Training opportunities were provided to the correctional facility librarians. State correctional library staff were also invited to attend the NYLA online conference at the CEFLS office. Program funds were used to pay partial salary costs and a portion of associated benefits of CEFLS staff members who provide services to correctional facilities under this program. |
| Chautauqua-Cattaraugus Library System | The Library System Outreach Coordinator works closely with the Senior Librarian at Lakeview Shock Incarceration Correctional Facility to ensure the continued development of the collection and programs. The Senior Librarian continues to bring in material that supports the needs of the inmates served, including job searching material, re-entry support, and sets of novels for group sessions. With the assistance of the Outreach Coordinator, new material is brought in almost every month. The Library System also provides material from the System through delivery when requested and support collection development when needed. COVID-19 closures interrupted services for 5 months from March- July, but services have resumed. |
| Finger Lakes Library System  Finger Lakes Library System (continued) | Funds in this section are used to fill Interlibrary Loan requests from our four correctional facilities: deliver materials to and from the facilities, cover a portion of staff salaries involved in advising the correctional facility librarians and staff, answering reference questions from inmates, and purchasing materials and equipment. We also cover travel expenses for the Outreach Coordinator when making visits to facilities, and host at least one annual meeting with the correctional facility librarians at FLLS. Covid restrictions limited our performance of some of these functions in 2020. |
| Mid-Hudson Library System  Mid-Hudson Library System (continued) | The following expenditures help support activities  to attain the goals and intended results described  in the MHLS 2017-2021 POS for Service to State  Correctional Facilities: PROFESSIONAL SALARIES  AND BENEFITS: .15 FTE of Outreach and  Engagement Specialist who is MHLS designated  Outreach Coordinator and works to provide  correctional facility librarians with opportunities  for continuing education, downloads from the  MHLS database of holdings to CD-ROM,  consultation in areas such as collection  development and developing programs of topical  interest. OTHER STAFF SALARIES AND BENEFITS:  .44 FTE to provide the interlibrary loan of books,  periodicals, movies, and audiobooks to  correctional facility libraries, comparable to that  of member public libraries. PURCHASED  SERVICES: Delivery support to Valley Courier for  the flow of interlibrary loan materials and access  to System information including weekly  distribution of the informational MHLS Bulletin.  SUPPLIES AND MATERIALS: Office/library supplies to  support MHLS staff activities on behalf of  correctional facility libraries. Books and other  Print Materials: Funds provided to correctional  facility libraries (distributed based on facility  population) for the purchase of books and  McNaughton and Baker & Taylor plans. TRAVEL:  Outreach Coordinator travel to provide  workshops and training for correctional facility  librarians and attend relevant professional  development opportunities. |
| Mid York Library System | Pursuant to State Education Law, public library systems receive $9.25 per inmate to provide supplemental library services to State correctional facilities. Under the objectives of our correctional libraries program plan of service, which is negotiated each year with facility staff, we continued to provide library services to facility libraries which include book and audiovisual loan, reference, interlibrary loan, supplemental magazines, and consultant services. These areas of service were negotiated with, and unanimously supported by, representatives of three state correctional facilities in June 2020. Reference and interlibrary loan services were provided according to the terms of the negotiation with the correctional facilities. This year, due to shutdowns required by the COVID-19 pandemic, approximately 3,900 requests were filled by MYLS and member libraries. It's generally accepted that it costs a minimum of $20 to process each ILL request. Thus, we offered correctional facilities over $78,000 worth of ILL service in 2020. Consultant services were available from MYLS staff on a variety of topics including books for low-literacy, youth services, and collection development. MYLS staff also provide quarterly excerpts of the MYLS catalog via USB. This allows the facility librarians and inmates to see the items that have been newly added to the MYLS and member libraries catalogs. The correctional facilities are responsible for providing appropriate hardware to provide their customers access to the catalog. Program funds were also used to pay partial salary costs and a portion of associated benefits of MYLS staff members who provide services to correctional facilities under this program. |
| Mohawk Valley Library System  Mohawk Valley Library System (continued) | Because the Outreach position was vacant and the facility was not accepting any materials or programs due to COVID, there was no activity in 2020. We are working on getting back to normal in 2021. |
| Monroe County Library System  Monroe County Library System (continued) | Prior to the COVID shutdown, Outreach Librarians conducted 1 class at the Monroe County Correctional Facility (MCCF) for 12 housed in the Veteran’s Pod.  During the visit, Outreach Librarians discussed general library services and showcased specific resources in the Central Library’s Job Information Center that can be utilized by inmates upon release. We also shared information about health, social services, educational and legal resources available throughout the library system.  Librarians provide participants with additional information specific to employment of ex-offenders. This includes information about certificates of rehabilitation, bonding, common job interview mistakes etc. Handouts detailing these topics along with information about vocational, middle skills and college programs are made available to participants.  Collection Development and management  We continue to provide circulating collection for the MCCF with a separate collection for the Veterans Unit with input from the managing staff.  TASC Support:  Outreach Librarians have been in communications with the correctional facility’s Educational Coordinator select appropriate classroom materials and educational resources to support the program as stated in our Plan of Service.  We will continue to meet this aspect of our Plan of Service in 2021.  Subscription Services:  The Outreach Department selected and acquired informational and recreational print materials for the facility inmates as stated in our Plan of Service. In 2020 the Outreach Department purchased and arranged for the delivery of 1,333 individual periodicals. This is a decrease from previous years due to titles moving to digital only formats. We will continue to meet this aspect of our Plan of Service in 2021.  For the Rochester correctional facility, as with other state correctional facilities, we will continue to ship free of charge and on demand Making Moves: A Resource of Transitional Services in Rochester and the Monroe County Area for current inmates and ex-offenders. This resource is continually revised and updated by the Monroe County Library System’s Outreach Department and is produced by the library. The current format is a two-pocket folder that contains over 25 documents that provide newly released ex-offenders with job search advice and information on various community resources that can assist them. In 2020 we distributed 85, a decrease from the previous year. We expect that this number will continue to decrease. In 2017 the documents in the packet were made available on the MCLS website for downloading and printing. The packet was updated in January 2022. |
| The New York Public Library  The New York Public Library (continued) | The State Correctional Facilities grant supported Connections, an annual guide and directory of resources in New York City available to help people when they are released from incarceration. Connections also serves as a guide on preparing for the world of work. The booklet is free to those in jail and prison, and to agencies that provide services to justice-involved people. |
| Nioga Library System | Nioga retains 50% of State Correctional Funds and provides consultation, automation and delivery of materials to the two institutions in the Nioga Service Area. The remainder are on account at Nioga and drawn on throughout the year to purchase print materials. |
| North Country Library System | The expenditures in this section allowed the North Country Libraries to  attain goals outlined in the State Corrections Section of the Plan of Service for the funding year by: A) Covering the salaries of staff that: 1) Provide vital direct services to inmates of State Correctional Facilities. 2) Respond to requests for materials made by inmates of State Correctional Facilities 3) Purchase (as funding allows) to fill requests made by inmates of State Correctional Facilities as well as maintain a collection of library materials of various media and genres 4) Provide interlibrary loan and delivery of requested materials 5) Host planning meetings to coordinate, prepare, and submit the annual grant application for state correctional funding and facilitate discussions, input gathering and opportunities for the sharing of  common concerns. B) Covering the cost of materials purchased to  maintain a collection of popular paperback books for use by inmates and  to purchase materials (as funding allows) to fill requests made by inmates. These State Aid Funds allow NCLS to provide services to  inmates of State Correctional Facilities who would not otherwise have  access to these services. |
| Pioneer Library System  Pioneer Library System (continued) | PLS provided library services to facility libraries under the objective of our correctional libraries program plan of service, which is negotiated each year with facility staff. Reference and interlibrary loan services were provided according to the inter library loan policy that was adopted in 2017. Correctional facility librarians are provided access to OWWL catalog and place holds for materials on a weekly basis. We continued to have an ever-increasing volume of ILL requests from facilities for materials that are delivered from member libraries, and processed at PLS. These items are delivered weekly to the three correctional facilities by PLS delivery services. In addition to the ILL, PLS staff ordered and processed new materials for each facility library using these funds. Program funds were used to pay partial staff salary costs and a portion of associated benefits of PLS staff members who provide services to correctional facilities under this program. |
| Queens Library | Funds were expended to support the Queens Library "See You on the Outside" program which helps inmates at the Queensboro Correctional Facility to successfully re-enter the community. Materials and workshops were supported through these funds. |
| Ramapo-Catskill Library System | The funds for the seven State correctional facilities in the RCLS service area are utilized to sustain the InterLibrary Loan service to and from public libraries to the correctional facility libraries. The funds were used to also purchase program materials as internal programs were conducted within the facilities in considering outside programs were unable to occur for most of the year. |
| Southern Adirondack Library System | Great Meadow and Washington Correctional Facilities receive delivery,  interlibrary loan, consulting services and materials budgets to support their inmate populations. The COVID-19 pandemic, alongside one facility having no library staff, greatly inhibited our ability to purchase materials for the facilities during 2020. |
| Southern Tier Library System | STLS provided reading materials to both correctional facilities in its five county area, provided access to the library system's online collection of member library materials and offered continuing education learning opportunities to correctional facility librarians. |
| Westchester Library System | State Correction Aid, 2020 Program Year [Total $30,619]  WLS continued to provide collection development support to the general inmate libraries at all three State facilities through the purchase of library materials ($315-Question 13.6.9-Supplies & Materials) and exploration of new access services ($1,164 - Question 13.6.7-Purchased Services).. However, during COVID-19 services were greatly curtailed. |

**Source:** 2020 Public Library Systems Annual Report, New York State Library