

Public Computer Center //

Moore Memorial Library | Greene, NY

607•656•9349

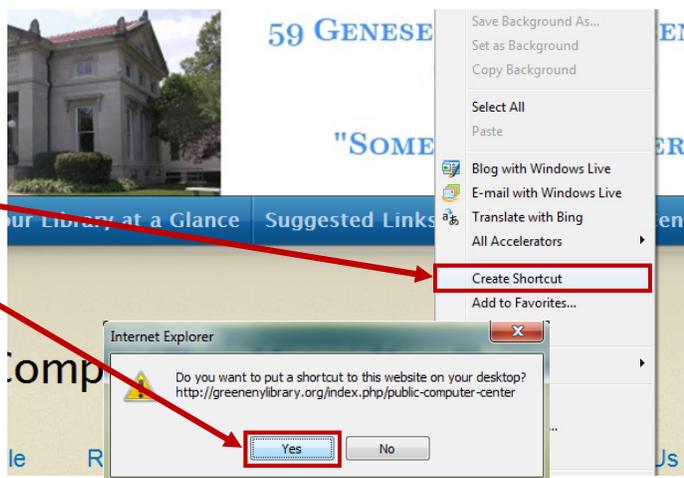
www.greenenylibrary.org

National Library Week April 11 -16

April 11-16 is **National Library Week** and the Public Computer Center will have demos and one-on-one tutorials all week! Try **Skype** and learn about all the online resources and classes we have to offer. Be sure to check out Dennis Wilkin's '*Computers Through the Decades*' installation and ask him all your questions, Saturday, Apr 16 from Noon to 3:30 pm at Moore Memorial Library.

How to... create a desktop shortcut.

Found a page you like on the web and want to quickly access it from your desktop anytime? Internet Explorer let's you easily create a shortcut. Just right-click anywhere on the web page and a menu of options will come up. Click on 'Create Shortcut' and click 'Yes' to confirm and add the shortcut.



define download

- to copy a file (document, video, music) from an online source and save it to your computer

upload

- to send a file (document, video, music) from your computer to an online destination

MON to THUR • 9:30 am to 8 pm
FRI • 9:30 am to 5 pm
SAT • 9:30 am to 3:30 pm

Upcoming Classes

Register online or call (607) 656-9349

MON Apr 18	Computer Basics 1:00 to 3:00pm eBay part 1 –setup basics 6:00 to 7:30pm
TUES Apr 19	Excel Basics 6:00 to 7:30pm
WED Apr 20	Facebook for Business & Orgs 6:00 to 7:30pm
THUR Apr 21	Computer Basics for Seniors 11:00 to 12:30pm Powerpoint 6:00 to 7:30pm
FRI Apr 22	Internet Basics 1:00 to 3:00pm
SAT Apr 23	eBay part 2 –selling basics 1:00 to 3:00pm
MON Apr 25	Email: Beyond Basics 1:00 to 3:00pm Professional Social Networking 5:30 to 7:00pm
TUES Apr 26	Managing Digital Photos 2:00 to 3:30pm
WED Apr 27	Email 101 for Seniors 1:00 to 2:00pm Internet Job Search 5:00 to 7:00pm
THUR Apr 28	Word Advanced 6:00 to 7:30pm
FRI Apr 29	Resume & Cover Letter Workshop 10:00am to Noon Email: Beyond Basics 1:00 to 3:00pm
SAT Apr 30	Create a Google Website 1:00 to 3:00pm

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