

# **Jefferson Express:**

Bringing Professional Training  
and Development to You!

**Join us for a FREE  
Jefferson Express Demonstration  
Lewis County Court House  
January 12, 2011  
Drop in anytime between 1:30pm - 4:30pm**

Jefferson Express is a mobile computer lab that will deliver non-credit training to rural communities within Jefferson and Lewis Counties. Training will serve small business owners, employees and the underemployed.

Training topics range from computer basics, Microsoft Excel, Microsoft Word, Microsoft Outlook and Calendaring, team building, using social media, small business accounting, creating quality web graphics as well as job-readiness workshops to help promote digital literacy and self-sufficiency using technology and the Internet.

The Continuing Education Division at Jefferson can provide flexible, comprehensive and effective training programs that meet the changing needs of area companies. Contact us to discover if you qualify for grant funding for your training needs.

Training is mobile so we can come to your business or community building!

Interested in having the Jefferson Express come to your neighborhood?

For more information contact:

Andrea Bates

Community Services Coordinator

315.786.6591 or [abates@sunyjefferson.edu](mailto:abates@sunyjefferson.edu)



*There's more here.*