

## NEXT STEPS

### Reimbursement form

Please complete the reimbursement form and send with all receipts by Wednesday, April 27, 2011 to:

Amanda R. Latreille  
113 Athens Avenue  
Elbridge, NY 13060

**Note:** One person from each PCC and E-Mobile Unit will be reimbursed up to \$200 for meals, travel, and accommodations. Mileage will be reimbursed at \$0.51 per mile. Incidentals and taxes will not be reimbursed. Please keep a copy of the form and all receipts for your records.

### Custom OBE plan

Please complete the white sections of Handout #3 and submit to Mary Ann Stiefvater ([mstiefva@mail.nysed.gov](mailto:mstiefva@mail.nysed.gov)) by Friday, May 27, 2011.

**Note:** Amanda R. Latreille will be available until the end of April to answer any OBE-related questions. Please email questions to [amalatconsulting@gmail.com](mailto:amalatconsulting@gmail.com).

### Outcome results

Please mark your calendar! The gray sections of Handout #3 will be due on or before the following dates:

Interim outcome results:

- Friday, December 30, 2011
- Friday, June 29, 2012

Final outcome results (cumulative):

- Monday, December 3, 2012

Again, please submit results to Mary Ann Stiefvater ([mstiefva@mail.nysed.gov](mailto:mstiefva@mail.nysed.gov)).