



Cortland Free Library's



PUBLIC COMPUTER CENTER



Broadbandexpress@yourlibrary

Our goal is to provide exceptional individual attention and assistance!

Support Hours

Mondays 1pm-6pm

Tuesdays 2pm-7pm

Fridays 11am-4pm

What people are saying about us...

"Excellent service provided. Will be continuing to use it."

"Showed me how to finally use the internet. Thank you!"

"I have run out of superlatives to describe the classes."

"Thanks for being so willing to meet our needs."

"I think it's great that the library is offering this session."

"PCC has been invaluable as a resource during what can be a trying time for those out of the workforce and Miss Clark has been absolutely outstanding."

"I appreciate this class. It has helped me be more familiar with my lap top – Thank you."

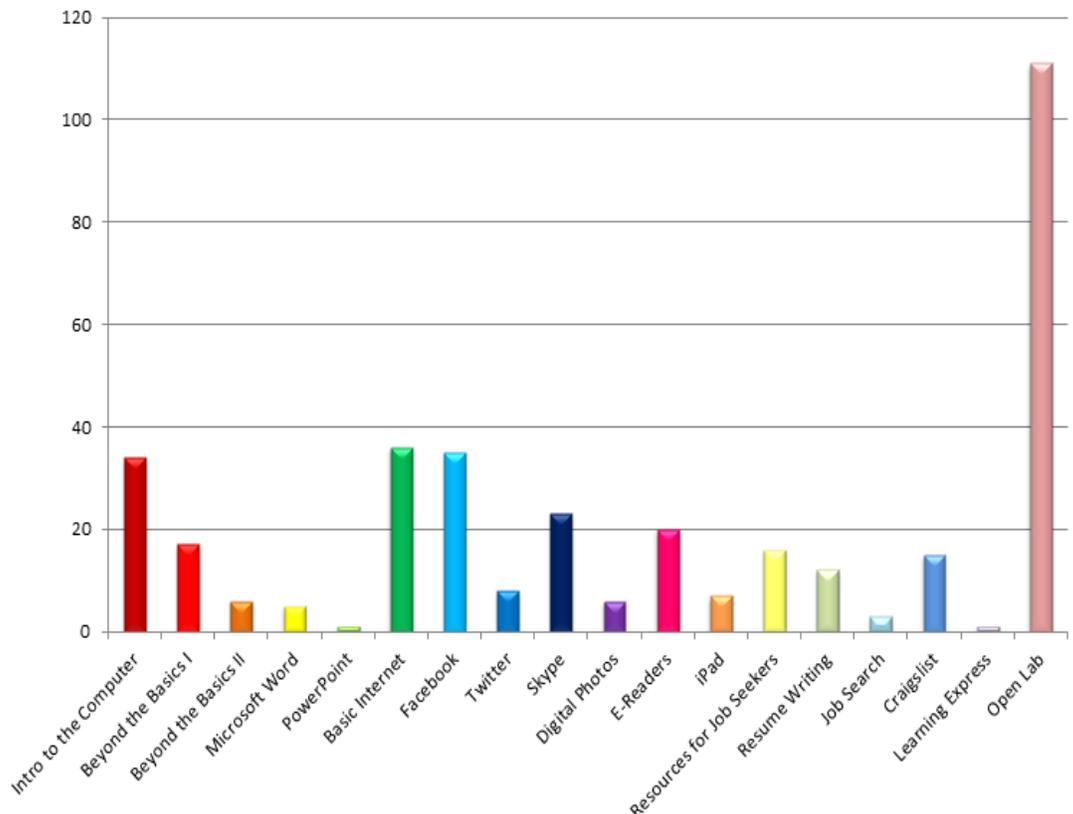
"It's great to have this resource here + so available."

Quick Facts: We offer multiple classes per month and one-on-one sessions by appointment or through walk-in traffic. We provide 15 laptops with webcams, a dell projector, a 4' x 6' video screen, a color printer/scanner/copier, a 35 mm slide scanner, and 3 iPads. Partnerships included Cortland Works Career Center, OCM BOCES Adult Education, and R.S.V.P. We also offer JobNow from Brainfuse for patrons to access online job/resume coaching, resume critiques, and much more. This service is available Monday-Sunday from 2pm-11pm.

Course Offerings: Intro to the Computer, Beyond the Basics I, Beyond the Basics II, Microsoft Word, PowerPoint, Basic Internet, Facebook, Twitter, Skype, Digital Photos, E-Readers, iPad (Apps, Tips & Tricks, Overdrive), Resources for Job Seekers, Resume Writing, Job Searching, Craigslist, Learning Express, and Open Lab – which encompasses all other computer use for the PCC.

We have served over 356 patrons since beginning our services in January 2011. Below is a graph showing the number of attendees we have had per course from January 1st, 2011 to March 30th, 2012.

of Attendees for PCC Classes



April 2012 Calendar of Events: In addition to our regular service hours, library staff members often teach classes on Wednesdays and Thursdays.

Monday	Tuesday	Wednesday	Thursday	Friday
2 Walk-ins Welcome 1:00 - 6:00	3 Walk-ins Welcome 2:00 - 7:00	4	5	6 PCC CLOSED!
9 Walk-ins Welcome 1:00 - 6:00 *Class: Intro to the Computer 2:00 - 3:30	10 PCC CLOSED!	11 *Class: iPad Apps 6:00 - 7:00	12 *Class: Overdrive for iPad 2:00 - 3:00	13 Walk-ins Welcome 11:00 - 4:00 *Class: Basic Internet 2:00 - 3:30
16 Walk-Ins Welcome 2:00 - 7:00 *Class: Beyond the Basics 2:30 - 4:00	17 Walk-ins Welcome 4:00 - 7:00	18 *Class: iPad Tips & Tricks 2:00 - 3:00	19 *Class: Overdrive for Kindle 2:00 - 3:00	20 PCC CLOSED!
23 Walk-Ins Welcome 1:00 - 6:00	24 Walk-ins Welcome 2:00 - 7:00 *Class: Resources for Job Seekers 5:00 - 6:00	25 *Class: iPad Apps 6:00 - 7:00	26 *Class: Overdrive for Nook 2:00 - 3:00	27 Walk-ins Welcome 11:00 - 4:00 *Microsoft Word Overview 2:00 - 3:00
30 Walk-Ins Welcome 1:00 - 6:00 *Class: Managing Digital Photos 4:00 - 5:30	*FREE CLASSES! OPEN TO THE PUBLIC!* Registration is required for all classes. The sign-up sheet is available at the circulation desk. Need help with MICROSOFT WORD or EXCEL , RESUMES , INTERVIEWS , or JOB SEARCHES ??? Set up an appointment today!			

Publicity: We utilize the local newspaper, the Cortland Standard, to advertise many of our events. Below are two recent ads. Ad #1 advertised the tax program we held in the library and Ad #2 advertised our Mac capabilities to the public. We also run a monthly announcement of our classes/events in the Cortland Standard and on the local TV channel. Our most effective means of publicity has been our in-house signage. In a recent survey of 84 people, 32 found that the signs were our most effective publicity tool.

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APRIL 17 16

NOTE:
Online Filing Assistance Only.
No Tax Advice.

On April 16 & 17, 2012
file your income taxes
ONLINE
at Cortland Free Library!
We will be open
Monday, April 16 > 8 PM-10 PM
--and--
Tuesday, April 17 > 8 PM-12AM
Staff will be available to help you with
internet & technical questions only!

Cortland Free Library
tech KNOWLEDGE
PUBLIC COMPUTER CENTER
32 CHURCH STREET CORTLAND NY 13045
753-1042
BROADBANDUSA
CONNECTING AMERICAS COMMUNITIES

“
Apple
”
We speak Apple/Mac!
!
@ Your Library

Cortland Free Library
Mac System Basics
Setting Up Your Desktop
Customizing Your Mac
DEVICES
Mac Apps
Back-up Explained
Using iLife
Using the iCloud
to store your music,
photos, apps,
calendars, documents,
and more.

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