

## Statewide Internet Library Levels

### (formerly NOVELNY-Ready Pilot Project)



(NOVELNY is a Pilot Project for the Statewide Internet Library)

#### **Purpose:**

Every individual in New York State should have access to electronic information through their local public, school, or academic library.

Libraries today use computer hardware, telecommunications technology, technology-supported library resources, and the services of skilled library personnel to:

- create, gather, and evaluate information for the benefit of their users;
- extend and enhance access to library services from homes, schools, workplaces, and other locations;
- facilitate access by people with disabilities and other special needs;
- reach outside the library's walls to provide information and resources; and
- enable users to access online information (including, but not limited to, the suite of resources presented through NOVELNY).

These guidelines serve as a basic framework that libraries can use to provide initial or continuing online access to information resources to all New Yorkers. The guidelines may be used in discussing a library's technology needs with local governing boards.

	Basic	Advanced	Leader
Bandwidth Capacity	<ul style="list-style-type: none"> <li>Cable, DSL, Dedicated, or Frame Relay lines with data download rate of 1.5 megabits per second (Mbps) or higher at public access workstations</li> </ul>	<ul style="list-style-type: none"> <li>Internet connection with data download rate of 5 Mbps or higher at public access workstations</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>Wireless access (available to public at no cost) within library (wireless may be on a separate network)</li> </ul>	<ul style="list-style-type: none"> <li>Internet connection with data download rate of 10 Mbps or higher at public access workstations</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>Wireless access (available to public at no cost) within library (wireless may be on a separate network)</li> </ul>
Content/Access	<ul style="list-style-type: none"> <li>Internet access to local/regional online public access catalog</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>Access to NOVELNY databases</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>Public access computing workstations with printing capability</li> </ul>	<ul style="list-style-type: none"> <li>Must meet Basic Level criteria</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>Commercial databases in addition to NOVELNY databases</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>Access to and capability to deliver downloadable or streaming digital</li> </ul>	<ul style="list-style-type: none"> <li>Must meet Advanced Level criteria</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>Original digitized materials (such as exhibits / galleries, podcasts, digitized objects, original e-books, RSS feeds) created by the library and reliably</li> </ul>

		<p>content (e-books, digital audiobooks, digital video, digital music, etc.)</p> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• Remote public access to library services</li> </ul>	<p>available online</p> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• Interactive online services (such as blogs, book discussions, book reviews, live reference sessions)</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• Support for mobile devices (Smart Phones, tablets, and other portable computing devices) to include seamless access to online information, databases, and library services, and mobile-specific applications</li> </ul>
<p>Digital Literacy/ Technology Training</p>	<ul style="list-style-type: none"> <li>• Regularly scheduled (at least quarterly) hands-on basic Internet, software, and database training for users in</li> </ul>	<ul style="list-style-type: none"> <li>• Regularly scheduled (at least monthly) hands-on basic Internet, software, and database training for users in</li> </ul>	<ul style="list-style-type: none"> <li>• Regularly scheduled (at least monthly) hands-on basic and specialized/ advanced Internet, software, and database</li> </ul>

	<p>group or one-on-one settings <b>AND</b></p> <ul style="list-style-type: none"> <li>• Staff receives training utilizing technology classes/workshops, Web-based conferencing, or online courses</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• Staff capability to provide technical assistance to users</li> </ul>	<p>group or one-on-one settings <b>AND</b></p> <ul style="list-style-type: none"> <li>• Staff receives training utilizing technology classes/workshops, Web-based conferencing, or online courses</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• Regularly scheduled (at least monthly) specialized or advanced Internet, software, and database training for users</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• Staff capability to provide technical assistance to users</li> </ul>	<p>training for users in group or one-on-one setting <b>AND</b></p> <ul style="list-style-type: none"> <li>• Staff receives training utilizing technology classes/workshops, Web-based conferencing, or online courses</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>• Staff capability to provide technical assistance to users</li> </ul> <p><b>AND EITHER</b></p> <ul style="list-style-type: none"> <li>• User training using Web-based conferencing</li> <li>• Digitally recorded original training presentations available remotely</li> </ul>
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