

<p>The State Education Department New York State Library Division of Library Development</p> <p>Bill and Melinda Gates Foundation Opportunity Online Hardware Grant Program</p>	For LD Use Only
	Alpha Code P R S
	Project #
	Copy # Approved/Date

2008 (Phase 1) GRANT APPLICATION

<input type="checkbox"/> Original Signature Copy	
System Name:	
Project Title: Bill and Melinda Gates Foundation Opportunity Online Hardware Grant	
Project Director's Name:	Telephone # () Email address:
System Director's Name:	Telephone # () Email address:
Funds requested:	
Number of participating libraries:	
Congressional District(s) Within Area to be Served by Project (List by number -- See Congressional Districts List)	

Applications must be *received* in Library Development Office by 5:00 PM April 1, 2008
Faxed or email applications ***will not be*** accepted.

Send **4 copies** of each application, FS-20 and related forms to: Mary Linda Todd
Division of Library Development, NYS Library, Room 10B41 CEC, Albany, NY 12230

The State Education Department
New York State Library
Division of Library Development

***Bill and Melinda Gates Foundation
Opportunity Online Hardware Grant Program
2008 (Phase 1) Grant Application***

Each response should be numbered in the same order as listed below. Answers should be single-spaced in 12-point font on one side of paper.

Attach your answers to the questions to the application form. Do not use special covers or binders.

1. If your system has chosen the hosting option for the online advocacy training, summarize your plans for hosting and facilitating this training. The following must be included:
 - Plans for publicity and management of registration
 - The number of sessions and the maximum number of participants per session
 - Projected system expenditures including reimbursement/expenses for participants
 - Plans for follow-up to these sessions
2. In narrative form, explain the importance of each budget item and how it contributes to the project implementation. Include a description detailing how the administrative costs will be spent. The narrative should be arranged by the budget codes as seen on the second page of the FS-20 form, i.e., Code 15, Professional Salaries, etc.
3. Is the library system planning to coordinate the purchase and installation of hardware for its member libraries? Explain. The following information must be included:
 - The projected timeline for installation and training
 - Will the system research, provide technical specifications and make recommendations for hardware and software selection?
 - Is the system planning a collective purchase on behalf of its libraries? What level of participation is anticipated?
 - Beyond installation services, will the system provide additional onsite technical assistance and training?
 - Identify any projected costs associated with purchase, installation and training and how the library system will administer charge back.
4. Explain how the system will help participating libraries fulfill the remaining requirements for successful Phase 1 grant participation. Be specific. The following items must be addressed:
 - Completion of the mandatory advocacy training –either the on-site event at the Sagamore or the on-line modules
 - Maintaining and updating the TechAtlas library profile and hardware inventory
 - Completion of the 2008 ALA/FSU survey by the deadline

The information on this page must accompany all applications.

The Applicant hereby gives assurance to the New York State Library that:

1. It will comply with the law, regulations, policies, guidelines and administrative requirements as they relate to the application, acceptance and use of funds for this project.
2. It will initiate and complete the work of the project within the applicable time frame after receipt of approval from the New York State Library.
3. It will maintain project records as specified by the New York State Library and will submit to the New York State Library a final report by the deadline established.
4. It will file Project Expenditure Reports (FS-20) on the schedule outlined by the State Education Department's Grants Finance Office. The applicant also agrees to file a final Project Expenditure Report (FS-10-F) by the deadline established by the New York State Library.
5. It will make project records readily available for independent auditing and will submit such audits to the New York State Library when requested. It will provide copies of such financial and program audits as the State Library may request to meet the requirements of the Federal Single Audit Act as amended in 1996. It will make project records readily available to State Library staff or other staff of the State Education Department.
6. All library services provided as a result of a grant for this project will be available free of charge and without discrimination to all members of the community, district, or region served. (Required by the Federal Civil Rights Act of 1964, Title VI.)

Date	Signature of Chief Administrative Officer (System Director)
Name and Title of Chief Administrative Officer (System Director)	

Date	Signature of Person Preparing Application <i>(if different)</i>
Name and Title of Person Preparing Application	

If you have any questions regarding this form, contact Mary Linda Todd, Library Development Specialist, Division of Library Development, New York State Education Department, Cultural Education Center 10B41 Albany, NY 12230. Phone 518-486-4858 Fax 518-486-5254. E-mail mtodd@mail.nysed.gov