

**Bill and Melinda Gates Foundation  
Opportunity Online Hardware Grant Program**

Phase II Match Verification Form for the New York, Brooklyn and Queensborough Library Systems

LibrarySystemName\_\_\_\_\_

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Instructions: The commitment letter plus the verification list is to be included in your application packet.

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**Acceptable proof of acquired matching funds includes any of the following:**

- Memorandum of Agreement (MOA) from the appropriate official or agency overseeing the library budget (GOVMT)
- Council or library board resolution or minutes committing funds
- Letter of commitment from a nongovernmental resource such as:
  - Foundations (CORP)
  - Corporations (CORP)
  - Friends groups (OTHER)
  - Private donors (OTHER)
  - Local Community Group (OTHER)

**Match documentation must include:**

- Library System for which the funding commitment is intended
- Amount of funding commitment
- Source of commitment including name, affiliation, and contact information for the committing organization and/or person
- Signature(s) of the person(s) committing the funds
- Date of commitment and date when funds will be disbursed

Person preparing report \_\_\_\_\_  
(Typed or Printed Name) (Title)

\_\_\_\_\_  
(Signature)

Telephone \_\_\_\_\_ Date \_\_\_\_\_

Email: \_\_\_\_\_

