

Family Literacy Library Services
INTERIM NARRATIVE REPORT for TWO-YEAR PROJECTS

Library or System Name: _____ Project #: _____

Project Title: _____ Budget: _____

Period Covered: July 1, 2007 – March 31, 2008

Instructions:

This interim report is required for all two-year FY 2007-2009 projects.

Complete the information requested on the bottom of this page. Using your own word processing software, repeat each question below, keeping to the original order, and provide your response. Use this page as the cover, followed by your response pages.

Narrative Report

1. Please describe any changes to timeline, project director, project partners, project objectives, or project activities.
2. Will all funds be expended by June 30, 2008? If not, please explain. (Reminder: There is no roll-over of funds to year two.)
3. If you have an anecdote that demonstrates how this project is affecting people who received services, please report it here.

Three copies of the Interim Report *must be received in Library Development by April 28, 2008.*

Mail (by US mail) the items to:
Tiffany H. Allen
New York State Library
Division of Library Development
Room 10B41 Cultural Education Center
Albany, NY 12230

Project Director _____
(Typed or Printed Name) (Signature)

Telephone _____ Date _____

Email address _____