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| Buffalo and Erie County Public Library | The Buffalo & Erie County Public Library (B&ECPL) continues to provide library service to New York State Correctional facility inmates. During 2016, the Collins, Gowanda, and Wende State Correctional Facilities contracted with the Buffalo & Erie County Public Library for a variety of public libraries services and programs including: interlibrary loan and delivery, reference and consultant services, membership in the Western New York Library Resources Council, and the purchase and delivery of new books and other materials. |
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| Chautauqua-Cattaraugus Library System | This year's funding for the State Correctional Facility at Brocton were spent in consultation with the Senior Facility Librarian through August of 2016, and then from September through December 2016 with the acting Senior Librarian. Funding purchased both educational and recreational materials, including fiction and non-fiction. Many materials were chosen with the guidance of school teachers at the correctional facility to help support instruction and training, as well as reinforcing re-entry skills in order to reduce recidivism. |
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| Clinton-Essex-Franklin Library System  Clinton-Essex-Franklin Library System  (Continued) | Pursuant to State Education Law, public library systems receive $9.25 per inmate to provide supplemental library services to State correctional facilities. Under the objectives of our correctional libraries program plan of service, which is negotiated each year with facility staff, continued to provide library services to facility libraries in five broad areas that helped us specifically to meet the 2016 priorities described in Elements 1, 3 and 4 of the CEFLS Plan of Service. These include: educational programs for facility library staff, rotating book collections and audiovisual loan, reference and interlibrary loan, a shared McNaughton lease plan, and consultant services.  These areas of service were negotiated with, and unanimously supported by, representatives of nine state correctional facilities in March 2013. (Elements 1,3, 4 and 5).  We continued to cope with the ever-increasing volume of requested materials to facilities in a timely manner on a delivery route that is primarily dedicated to correctional facilities.  (Element 1).  The McNaughton general interest lease plan and Spanish language purchase plan were continued and evaluated by system and state correctional library staff. Materials obtained through these plans were collaboratively selected by CEFLS and state correctional library staff. Rotating collections of an average of 60 books per collection were provided to five facility libraries (Clinton Main, Clinton Annex, Franklin, Upstate and Bare Hill) throughout the year to supplement facility library holdings. Collections included books from the shared McNaughton plan. DVD's purchased for loan through the CEF Audiovisual Department were available upon request for Black History Month, educational programs and special observances.  DVD and audiobook loan supported special programs coordinated by the librarians at Upstate Correctional Facility and Franklin Correctional Facility. Reference and interlibrary loan services were provided according to the interlibrary loan policy that was adopted by the CEF Board of Trustees in February 2006.  Again this year, over 3,000 requests were filled by CEFLS and member libraries. Its generally accepted that it costs a minimum of $28 to process each ILL request.  Thus, we offered correctional facilities over $90,000 worth of ILL service in 2016.  One DVD based "resource sharing package" produced by the NNYLN was purchased with program funds for seven facilities that participated in interlibrary loan. Consultant services were provided by CEFLS staff on variety of topics including literacy, youth services, online resources/databases and collection development.  Two training days were provided to correctional facility librarians; state correctional library staff were invited to, and attended various CE training programs during the year.  Two facility librarians participated in our 5 Year Plan of Service Focus Groups in Fall 2016.  Program funds were used to pay partial salary costs and a portion of associated benefits of CEFLS staff members who provide services to correctional facilities under this program. (Elements 1,3,4, and 5) |
| Finger Lakes Library System | Funds in this section were used to fill Interlibrary Loan requests from our five correctional facilities: deliver materials to and from the facilities; cover a portion of staff salaries involved in advising  correctional facility librarians and staff, answering reference questions from inmates, arranging delivery, filling ILL requests, purchasing  materials and equipment, cover travel expenses for the Outreach Coordinator when making visits to facilities; Hosts at least one meeting  annually with the correctional facility librarians at FLLS.  Visits occurred to each of our correctional facilities this year. |
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| Mid-Hudson Library System  Mid-Hudson Library System (Continued) | The expenditures help support activities to attain the goals and intended results described in the MHLS 2012 - 2016 POS for Service to State Correctional Facilities, as follows: PROFESSIONAL SALARIES AND BENEFITS: .05 FTE of Assistant Director who is designated Outreach Coordinator and works to provide correctional facility librarians with opportunities for continuing education, downloads from the MHLS database of holdings to CD-ROM, consultation in areas such as collection development and developing programs of topical interest. | OTHER STAFF SALARIES AND BENEFITS: .42 FTE to provide the interlibrary loan of books, periodicals, videos and books-on-tape to correctional facility libraries, comparable to that of member public libraries. | PURCHASED SERVICES: Delivery support to ALD for the flow of interlibrary loan materials and access to System information including weekly distribution of the informational MHLS Bulletin. NYLA Institutional Memberships for correctional facility librarians. | SUPPLIES AND MATERIALS: BOOKS AND OTHER PRINT MATERIAL: Funds provided to correctional facility libraries (distributed based on facility population) for the purchase of books and McNaughton and Baker & Taylor plans. | OFFICE/LIBRARY SUPPLIES: Support MHLS staff activities on behalf of correctional facility libraries. | TRAVEL: Outreach Coordinator travel to provide workshops and training for correctional facility librarians and attend relevant professional development opportunities. Correctional facility librarian travel to NYLA conference. |
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| Mid York Library System | Mid York will provide library services to the three state correctional facilities within our service area. These include delivery, interlibrary loan, reference, along with access to continuing education workshops for the facility librarians. Administered by staff, inmates can access the resources of the Mid York Library System and regional collections. Technology Services: An extraction of the Mid York database will be used to produce an offline catalog, delivered by USB.  The correctional facilities are responsible for providing appropriate hardware to support the catalog. Under Resource Sharing: Correctional monies will be used to supplement their library collections as determined by the individual correctional librarian. Each correctional facility will receive once a week delivery. |
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| Mohawk Valley Library System | Funds are used to provide services to the Hale Creek Correctional facility. Services include books & materials, and a writing program for inmates. |
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| Monroe County Library System | Used to purchase magazine subscriptions for state correctional facility. |
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| The New York Public Library | The State Correctional Facilities grant supported the production and printing of "Connections".  This annual guide and directory of resources in New York City is made available to help people when they are released from incarceration. Connections also serves as a guide on preparing for the world of work. The booklet is free to those in jail and prison, and to agencies that provide services to justice-involved people. |
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| Nioga Library System | Nioga retains 50% of State Correctional Funds and provides consultation, automation and delivery of materials to the two institutions in the Nioga Service Area. The remainder are on account at Nioga and are drawn on throughout the year to purchase print materials. |
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| North Country Library System | The expenditures in this section allowed the North Country Library System to attain goals outlined in the State Corrections Section of the Plan of Service for the funding year by: A) Covering the salaries of staff that: 1) Provide vital direct services to inmates of State Correctional Facilities. 2) Respond to requests for materials made by inmates of State Correctional Facilities 3) Purchase (as funding allows) to fill requests made by inmates of State Correctional Facilities as well as maintain a collection of library materials of various media and genres 5) Provide interlibrary loan and delivery of requested materials 6) Host planning meetings to coordinate, prepare, and submit the annual grant application for state correctional funding and facilitate discussions, input gathering and opportunities for the sharing of common concerns 7) Covering travel expenses for Correctional Facility staff attending conferences, workshops, and other relevant events. B) Covering the cost of materials purchased to maintain a collection of popular paperback books for use by inmates and to purchase materials (as funding allows) to fill requests made by inmates. These costs with State Aid Funds allow NCLS to provide services to inmates of State Correctional Facilities who would not otherwise have access to these services. |
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| Pioneer Library System | * Once a week delivery of library materials * Access to OWWL Catalog with borrowing privileges * Ability to place holds in OWWL * Interlibrary Loan from PLS Member Libraries * Processing Interlibrary Loans * Reference support * Acquisition related to materials selected for expending special loan funds |
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| Queens Library | "See you on the Outside" continues its success in helping prepare Queensboro Correctional Facility inmates for re-entry into the community and to reduce the rate of recidivism.  The library provides materials as well as resume and writing workshops along with case management. An important workshop is orientation to Queens Library to encourage use of library materials and free educational programs post incarceration. When released, individuals continue to meet with the same case manager at Long Island City Library who furthers their re-entry planning. |
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| Ramapo-Catskill Library System | RCLS continued to provide the State Correctional Institutions within our service area with broad range of support services, including ILL, purchasing of library materials and other goods identified by the correctional librarians as necessary to support their library services, consulting services as required and continuing education. This year in cooperation with some of institutions we offered book discussions groups. |
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| Southern Adirondack Library System | Great Meadow and Washington Correctional Facilities will receive delivery, continuing education, interlibrary loan, consulting services, and materials budgets to support their inmate populations. |
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| Southern Tier Library System | STLS provided support to chartered area correctional facilities by assisting with collection development, correctional facility librarian training and facilitating in resource sharing with 48 local member libraries. |
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| Westchester Library System  Westchester Library System (Continued) | * WLS continued to provide collection development support to the general inmate libraries at all three State facilities through the purchase of library materials and delivery of selected donated items, and exploration of new access services ($5,682-Question 13.6.9-Supplies & Materials). * Both Department of Corrections (DOC) supervisory staff and inmate clerks at Bedford Hills Correctional Facilities (CF) and Taconic CF needed professional assistance with day-to-day aspects of ILL, circulation, collection management operations ($12,929 Question 13.6.2-Professional Salaries; $4,810 - Question 13.6.4-Other Salaries; $3,547 Question 13.6.5-Benefits). * WLS collaborates with neighboring library systems to create professional development opportunities for CF library staff  ($4,120 Question 13.6.7-Purchased Services). |

**Source:** 2016 Public Library Systems Annual Report, New York State Library, October 11, 2018