

**NOTE: THIS IS A SAMPLE DOCUMENT ONLY. PLEASE BE SURE TO HAVE THE NOTARY PUBLIC INCLUDE A COMPLETE ACKNOWLEDGMENT OF THE SIGNATURES ON THE PETITION, INCLUDING AN ACKNOWLEDGMENT STATEMENT AND HIS/HER STAMP AND SIGNATURE. IF THE SIGNATURES ARE ACKNOWLEDGED SEPARATELY, EACH ACKNOWLEDGMENT MUST INCLUDE THE STATEMENT, STAMP AND SIGNATURE.**

**S A M P L E**

**CERTIFIED RESOLUTION**

*(NOTE: this is not necessary if three-fourths of all the trustees sign the petition)*

I, \_\_\_\_\_, hereby certify that I am the secretary of \_\_\_\_\_, that the following resolutions were adopted by not less than three-fourths of the whole number of trustees of the corporation at a meeting of the trustees held on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ , and that such resolutions remain in full force and effect.

RESOLVED that the education corporation, \_\_\_\_\_, should cease operations *(and should not reopen for the school year beginning in [month] 20\_\_, if applicable)*;

RESOLVED that the corporation should dissolve and that the officers are directed and authorized to do all acts necessary and proper for such dissolution in compliance with Education Law §§219 and 220.

Signature  
*Typed Name*

STATE OF NEW YORK )

ss:

COUNTY OF )

On the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_, before me personally came *(insert names of officers or trustees who executed the petition)*, to me known to be the persons described in and who executed the foregoing application, and they severally duly acknowledged to me that they executed the same.

*(Typed name, stamp and signature of notary public)*