

The State Education Department New York State Library Division of Library Development  <b>Bringing Broadband to New York's Libraries:                  Broadband Universal Access Grant 2008-2009</b>	For LD Use Only			
	Alpha Code	P	R	S
	Project #			
	Copy #			
Approved/Date				

### Broadband Universal Access Grant Application 2008-2009

<input type="checkbox"/> Original Signature Copy	
System Name:	
Project Title:	
Project Director's Name:	Telephone # (    )  Email address:
System Director's Name:	Telephone # (    )  Email address:
Grant Funds requested: \$	1. In-Kind Contributions: 2. Matching Funds:
<b>Total Number of Gates' Online Hardware Opportunity participating libraries:</b> _____ <b>Total Number of Libraries in Project application:</b> _____	
Congressional District(s) Within Area to be Served by Project (List by number -- See Congressional Districts List)	

**Applications must be *received* in the New York State Library, Division of Library Development**  
**By August 4, 2008**  
 Faxed or email applications *will not be* accepted.

Send **4** copies of the application to Mary Linda Todd  
 Division of Library Development, NYS Library, Room 10B41 CEC, Albany, NY 12230  
**NOTE: 2 complete sets must have original signatures, including the FS-20.**

New York State Library  
Division of Library Development  
The State Education Department

**Bringing Broadband to New York's Libraries  
Broadband Universal Access Grant Application 2008-2009**

**Each response should be numbered in the same order as listed below. Answers should be single-spaced in 12-point font on one side of paper.**

**Attach your answers to the questions below with the application form. Do not use special covers or binders.**

**Question 1: Program Goals**

- **Provide a detailed project description of your proposed Broadband Access project and the goals to be achieved.**
- **Provide a list of participating libraries that will benefit from this initiative in your library system. Describe the current broadband access speed, the current Internet provider(s), and the current number of public access computers**
- **Describe the “new” or increased access you hope to achieve for each participating library.**
- **Identify broadband vendors to be used.**
- **Identify system-wide improvements this project will support.**

**Question 2: Implementation: Timeline**

- **Provide a detailed timeline for improving access and connectivity to your participating member libraries.**
- **Include equipment purchases and other technical considerations affecting implementation.**

**Question 3: Budget**

- **In narrative form, explain each budget item in detail and how it contributes to the project implementation.**
- **The narrative should be arranged by the budget codes as found on the second page of the FS-20 form, i.e.: Code 15, Professional Salaries, etc.**
- **Explain the source of in-kind funds (a project requirement) and cash match funds. (optional)**

**Question 4: Outcomes**

- **Describe a minimum of two outcomes (not outputs or numbers) that will occur as a result of implementing your project. (see project guidelines for examples)**

**New York State Library  
Division of Library Development  
The State Education Department**

*The information on this page must accompany all applications.*

The Applicant hereby gives assurance to the New York State Library that:

1. It will comply with the law, regulations, policies, guidelines and administrative requirements as they relate to the application, acceptance and use of funds for this project.
2. It will initiate and complete the work of the project within the applicable time frame after receipt of approval from the New York State Library.
3. It will maintain project records as specified by the New York State Library and will submit to the New York State Library a final report by the deadline established.
4. It will file Project Expenditure Request (FS-20) on the schedule outlined by the State Education Department’s Grants Finance Office. The applicant also agrees to file a final Project Expenditure Report (FS-10-F) by the deadline established by the New York State Library.
5. It will make project records readily available for independent auditing and will submit such audits to the New York State Library when requested. It will provide copies of such financial and program audits as the State Library may request to meet the requirements of the Federal Single Audit Act as amended in 1996. It will make project records readily available to State Library staff or other staff of the State Education Department.
6. All library services provided as a result of a grant for this project will be available free of charge and without discrimination to all members of the community, district, or region served. (Required by the Federal Civil Rights Act of 1964, Title VI.)

Date	Signature of Chief Administrative Officer (System Director)
Name and Title of Chief Administrative Officer (System Director)	

Date	Signature of Person Preparing Application ( <i>if different</i> )
Name and Title of Person Preparing Application	

Questions regarding this form should be directed to **Mary Linda Todd**, Library Development Specialist, Division of Library Development, New York State Education Department, Cultural Education Center 10B41 Albany, NY 12230. Phone: 518-486-4858 Fax: 518-486-5254 E-mail: [mtodd@mail.nysed.gov](mailto:mtodd@mail.nysed.gov)